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Queen Victoria Road  
High Wycombe  
Bucks HP11 1BB

## Licensing Panel Hearing Agenda

Date: 9 March 2020  
Time: 10.00 am  
Venue: Council Chamber  
District Council Offices, Queen Victoria Road, High Wycombe Bucks

### Panel Members

Chairman: Councillor A R Green  
Councillors: C B Harriss and I L McEnnis

### Officers

Mr B Whittall (Licensing Officer)  
Tel: 01494 421346 Email: brian.whittall@wycombe.gov.uk  
Mrs A Thomlinson (Solicitor)  
Tel: 01494 421253 Email: alaka.thomlinson@wycombe.gov.uk

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## Agenda

### Item

1 **Introductory remarks by the Chairman**

The Chairman of the Panel will outline procedures to be adopted in relation to the conduct of the meeting and will introduce the Members of the Panel and other persons present.

2 **Apologies for absence**

To receive apologies for absence.

3 **Declarations of interest**

To receive any disclosure of disclosable pecuniary interests by Members relating to items on the agenda. If any Member is uncertain as to whether an

interest should be disclosed, he or she is asked if possible to contact the District Solicitor prior to the meeting.

Members are reminded that if they are declaring an interest, they should state the nature of that interest whether or not they are required to withdraw from the meeting.

4 **39 High Street, Princes Risborough, HP27 0AE**

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To consider an application under s.17 of the Licensing Act 2003 for a new premises licence in respect of 39 High Street, Princes Risborough, HP27 0AE (application and report attached).

**For further information, please contact Democratic Services, 01494 421261, [committeeservices@wycombe.gov.uk](mailto:committeeservices@wycombe.gov.uk)**

# Agenda Item 4

## Licensing Panel Hearing

9 March 2020 at 10:00am

### Council Chamber, Council Offices

**Applicant(s):** Princes Risborough Town Council

**Premises:** 39 High Street, Princes Risborough, HP27 0AE

**Ward affected:** The Risboroughs

#### DETAILS OF APPLICATION:

##### Premises History

The premises has previously been a bank is situated within the commercial area on the High Street of Princes Risborough. There are residential properties to the rear of the premises.

##### Premises Licence Application

The applicant has applied under s.17 of the Licensing Act 2003 for a Premises Licence. The application has been served on all responsible authorities and advertised as required for the required 28 day consultation period.

A copy of the licence application can be found attached, **Appendix A.**

#### RELEVANT REPRESENTATIONS

##### Responsible authorities:

- Police: No representations received. The police however have, in discussions with the applicant, agreed to conditions being attached to the Premises Licence, **Appendix B.**
- Fire Officer: No representations received.
- Health and Safety: No representations received
- Control of Pollution: No representations received objecting to the application.
- Child Protection: No representations received
- Health Trust: No representations received
- Planning: No representations received. However, information has been provided on the recent planning application which was approved, **Appendix C.**
- Trading Standards: No representations received
- Interested Parties: One representation from Interested Parties with respect to noise nuisance **Appendix D.**

#### RELEVANT PARTS OF THE COUNCIL'S LICENSING POLICY AND THE NATIONAL GUIDANCE ISSUED UNDER S.182 OF THE ACT

##### In relation to prevention of public nuisance the guidance states (p.13)

2.15 The 2003 Act enables licensing authorities and responsible authorities, through representations, to consider what constitutes public nuisance and what is appropriate to prevent it in terms of conditions attached to specific premises

licences and club premises certificates. It is therefore important that in considering the promotion of this licensing objective, licensing authorities and responsible authorities focus on the effect of the licensable activities at the specific premises on persons living and working (including those carrying on business) in the area around the premises which may be disproportionate and unreasonable. The issues will mainly concern noise nuisance, light pollution, noxious smells and litter.

- 2.16 Public nuisance is given a statutory meaning in many pieces of legislation. It is however not narrowly defined in the 2003 Act and retains its broad common law meaning. It may include in appropriate circumstances the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises. Public nuisance may also arise as a result of the adverse effects of artificial light, dust, odour and insects or where its effect is prejudicial to health.
- 2.17 Conditions relating to noise nuisance will usually concern steps appropriate to control the levels of noise emanating from premises. This might be achieved by a simple measure such as ensuring that doors and windows are kept closed after a particular time, or persons are not permitted in garden areas of the premises after a certain time. More sophisticated measures like the installation of acoustic curtains or rubber speaker mounts to mitigate sound escape from the premises may be appropriate. However, conditions in relation to live or recorded music may not be enforceable in circumstances where the entertainment activity itself is not licensable (see chapter 16). Any conditions appropriate to promote the prevention of public nuisance should be tailored to the type, nature and characteristics of the specific premises and its licensable activities. Licensing authorities should avoid inappropriate or disproportionate measures that could deter events that are valuable to the community, such as live music. Noise limiters, for example, are expensive to purchase and install and are likely to be a considerable burden for smaller venues.
- 2.18 As with all conditions, those relating to noise nuisance may not be appropriate in certain circumstances where provisions in other legislation adequately protect those living in the area of the premises. But as stated earlier in this Guidance, the approach of licensing authorities and responsible authorities should be one of prevention and when their powers are engaged, licensing authorities should be aware of the fact that other legislation may not adequately cover concerns raised in relevant representations and additional conditions may be appropriate.
- 2.19 Where applications have given rise to representations, any appropriate conditions should normally focus on the most sensitive periods. For example, the most sensitive period for people being disturbed by unreasonably loud music is at night and into the early morning when residents in adjacent properties may be attempting to go to sleep or are sleeping. This is why there is still a need for a licence for performances of live music between 11 pm and 8 am. In certain circumstances, conditions relating to noise emanating from the premises may also be appropriate to address any disturbance anticipated as customers enter and leave.
- 2.21 Beyond the immediate area surrounding the premises, these are matters for the personal responsibility of individuals under the law. An individual who engages in anti-social behaviour is accountable in their own right. However, it would be perfectly reasonable for a licensing authority to impose a condition, following relevant representations, that requires the licence holder or club to place signs at the exits from the building encouraging patrons to be quiet until they leave the area,

or that, if they wish to smoke, to do so at designated places on the premises instead of outside, and to respect the rights of people living nearby to a peaceful night.

### **In relation to the prevention of public nuisance the policy states (p.10)**

3.16 The Council wishes to protect the amenity of residents and businesses in the immediate area surrounding the licensed premises. Applications should demonstrate that public nuisance will not increase as a result of the application being granted.

3.17 The Authority will particularly take into account the following:

- The measures proposed to prevent noise and vibration escaping from the premises. Such measures may include installation of sound insulation and sound limitation devices;
- Measures proposed to prevent public nuisance from use of outside areas, including smoking areas and outdoor events;
- The measures proposed to prevent disturbance by customers arriving at or leaving the premises, in particular after 11pm, for example appropriate signage at exits and in car parks, parking provision, the provision of door supervisors, use of “quiet last half hour” at dance venues and provision and availability of safe transport home;
- The measures proposed to prevent light pollution from external lighting, including security lighting;
- The measures proposed for refuse storage or disposal and management of any additional litter;
- Representations by Control of Pollution, Thames Valley Police and Environmental Health;
- Representations by local residents in the vicinity of the premises;
- Representations by Parish and Town Councils.

### **OBSERVATIONS**

The Panel is obliged to determine this application with a view to promoting the licensing objectives which are:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

In making its decision, the Panel is also obliged to have regard to national guidance and the Council’s Licensing Policy. Should the Panel depart from either it must specify its reasons for doing so. The Panel must also take into consideration all of the representations made and the evidence submitted, both written and orally at the hearing.

In promoting the licensing objectives the Panel can take any of the following decisions in relation to the application:

- Grant the application as asked
- Grant the application, subject to any appropriate conditions
- Reject all or part of the application

The Panel should also consider its responsibilities under the Human Rights Act when considering the fair balance between the interests of the applicant and the rights of local residents.

Any decision taken must be appropriate and proportionate to the objective being pursued. In particular the following should be taken onto consideration:

Article 6 - the right to a fair hearing

Article 8 - respect for private and family life

Article 1, First Protocol - peaceful enjoyment of possessions (which can include the possession of a licence)

The plan of the premises is attached **Appendix E**.

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# APPENDIX A



**Wycombe**  
**Application for a premises licence**  
**Licensing Act 2003**

20/00173/LMP/REN

For help contact  
licensing@wycombe.gov.uk  
Telephone: 01494 421222

OLD BANK HOUSE

\* required information

## Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

### Applicant Details

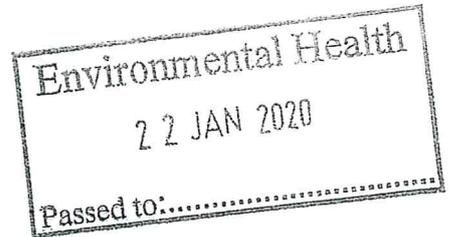
\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number



Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader  
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

### Applicant Business

Is your business registered in the UK with Companies House?  Yes  No

Is your business registered outside the UK?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Business name  If your business is registered, use its registered name.

VAT number   Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

**Business Address**

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

**Section 3 of 21****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 21****NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

**Details**

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Town Council

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Contact Details**

E-mail

Telephone number

Other telephone number

\* Date of birth  /  /

\* Nationality  Documents that demonstrate entitlement to work in the UK

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

A former bank, currently awaiting permission for change of use. Established format of craft lager & gin bar

*Continued from previous page...*

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 21**

**PROVISION OF PLAYS**

See [guidance on regulated entertainment](#)

Will you be providing plays?

- Yes  No

**Section 7 of 21**

**PROVISION OF FILMS**

See [guidance on regulated entertainment](#)

Will you be providing films?

- Yes  No

**Section 8 of 21**

**PROVISION OF INDOOR SPORTING EVENTS**

See [guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes  No

**Section 9 of 21**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

See [guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes  No

**Section 10 of 21**

**PROVISION OF LIVE MUSIC**

See [guidance on regulated entertainment](#)

Will you be providing live music?

- Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Performance of solo artists and live bands.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

Section 11 of 21

PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

Yes  No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

Indoors  Outdoors  Both

Where taking place in a building or other  
structure tick as appropriate. Indoors may  
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Continued from previous page...

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

#### Section 12 of 21

##### PROVISION OF PERFORMANCES OF DANCE

See [guidance on regulated entertainment](#)

Will you be providing performances of dance?

Yes

No

#### Section 13 of 21

##### PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See [guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes

No

#### Section 14 of 21

##### LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes

No

#### Section 15 of 21

##### SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes

No

##### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="22:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises       Off the premises       Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

*Continued from previous page...*

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

Date of birth  /  /   
dd mm yyyy

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Continued from previous page...

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

*Continued from previous page...*

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 18 of 21**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

b) The prevention of crime and disorder

CCTV cameras will cover all entrances and external areas to the premise and will be of sufficient quality for the recognition of patrons & employees.

c) Public safety

d) The prevention of public nuisance

e) The protection of children from harm

No child under the age of 14 is permitted without adult supervision

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

**Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

**Section 20 of 21**

**NOTES ON REGULATED ENTERTAINMENT**

*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

**Continued from previous page...**

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

**Section 21 of 21**

**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. Premises Licence Fees are determined by the non domestic rateable value of the premises. To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £8700	£315.00
Band D - £87001 to £12500	£450.00*
Band E - £125001 and over	£635.00*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500	£900.00
Band E - £125001 and over	£1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39000	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00

Continued from previous page...

Capacity 80000-89999 £56,000.00  
Capacity 90000 and over £64,000.00

\* Fee amount (£)

## DECLARATION

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/wycombe/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

**OFFICE USE ONLY**

Applicant reference number	<input type="text" value="39 High Street"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) Next >

Application ref: wycombe-929446  
Licence: Application for a premises licence  
Applicant name: Susanne Griffiths  
Applicant email: kirsty@princesrisboroughtowncouncil.gov.uk  
Submitted on: 22/01/2020 14:16  
Total fee: Variable  
Payment status: Paid  
Civica ref: SZZEL00002384  
Amount paid: £190.00

**Application**

Susanne Griffiths application form

**Supporting documents (2)**

Premises plan (mandatory)

Consent form of premises supervisor

**Authority Reference**

Reference:

**Tacit consent applies**

Process by: 02/03/2020  
Status: Not collected

---

**Recent History**

Notification to  
licensing@wycombe.gov.uk:  
Sent on 22/01/2020 14:19

Notification to :  
Failed on 22/01/2020 14:19

Payment Successful :  
at 22/01/2020 14:18

---



**Brian Whittal**

---

**From:** Kirsty Pope <kirsty@princesrisboroughtowncouncil.gov.uk>  
**Sent:** 30 January 2020 15:25  
**To:** Licensing  
**Cc:** Andy.Dean@thamesvalley.pnn.police.uk; Brian Whittal  
**Subject:** RE: Basic conditions wording for Old Bank House

Hi Caroline

Yes we are happy for this to happen without the need for a full panel hearing.

Best wishes  
Kirsty

**From:** Caroline Steven [mailto:Caroline.Steven@wycombe.gov.uk] **On Behalf Of** Licensing  
**Sent:** Thursday, 30 January, 2020 12:55 PM  
**To:** 'Kirsty Pope' <kirsty@princesrisboroughtowncouncil.gov.uk>  
**Cc:** Andy.Dean@thamesvalley.pnn.police.uk; Brian Whittal <Brian.Whittal@wycombe.gov.uk>  
**Subject:** RE: Basic conditions wording for Old Bank House

Hi Kirsty,

Many thanks for the confirmation – we will arrange for the application to be determined by the Licensing Sub-Committee at the end of the consultation period. Are you happy for this to happen without the need for a full licensing panel hearing?

Regards,

Caroline

Caroline Steven  
Licensing Team Leader  
Wycombe District Council

DDI 01494 421222  
Ext. 3222

**From:** Kirsty Pope [mailto:kirsty@princesrisboroughtowncouncil.gov.uk]  
**Sent:** 30 January 2020 12:47  
**To:** Licensing <licensing@wycombe.gov.uk>  
**Cc:** Andy.Dean@thamesvalley.pnn.police.uk  
**Subject:** FW: Basic conditions wording for Old Bank House

Dear Brian

We are happy to accept these additional conditions as part of our application for the premises licence at 39 High Street, Princes Risborough.

Regards,

Kirsty Pope – Deputy Clerk

Princes Risborough Town Council,  
The Princes Centre,

Clifford Road, Princes Risborough  
Bucks HP27 0DP  
T: 01844 275912  
[www.princesrisboroughtowncouncil.gov.uk](http://www.princesrisboroughtowncouncil.gov.uk)

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You should be aware that all emails sent to the Council are subject to the Freedom of Information Act 2000 and therefore may be disclosed to other parties under the Act.



-----Original Message-----

From: "Dean Andy (Licensing)" <[Andy.Dean@thamesvalley.pnn.police.uk](mailto:Andy.Dean@thamesvalley.pnn.police.uk)>  
Sent: Wednesday, 29 January, 2020 14:16  
To: "matthew@princesrisboroughtowncouncil.gov.uk" <[matthew@princesrisboroughtowncouncil.gov.uk](mailto:matthew@princesrisboroughtowncouncil.gov.uk)>  
Subject: Basic conditions wording for Old Bank House

Good day Matthew,

I have now put together (see attached) some preferred conditional wording for the application for a premises licence for the Old Bank House – pending change of usage.

These are the basic six I would put forward and I prefer to treat conditions as a guidance tool where the Licensing Authority would treat them as an enforcement tool. My view being if you don't have too many, everyone understands what is meant by the condition and Due Diligence can be met then there is less of a chance the conditions will be breached.

Have a read through – if there is anything that needs explaining then please contact me to discuss.

If you are happy with the conditions then please 'forward to' not 'reply to' me and [licensing@wycombe.gov.uk](mailto:licensing@wycombe.gov.uk) for their attention stating that you agree with the conditions so offered.

Kind regards

Andy

Andy Dean C2915 - Licensing Officer (Wycombe & South Oxfordshire);  
Address – Police Station, Queen Victoria Road, High Wycombe, Bucks HP11 1BE;  
Telephone - (Ext) 01865 309275, (int) 312 6077  
Headquarters – 01865 542 059  
(Hours – Mon – Thurs 0700 – 1530, Fri 0700 – 1500)

NOT RESTRICTED



\*\*\*\*\*

Old Bank House  
Princes Risborough  
Preferred conditions

1) General;-

CCTV, Staff training & records, Refusals / incident log,  
Challenge 25, quiet notices

2) Prevention of Crime and Disorder; -

CCTV; The premises licence holder will ensure that;-

They maintain a digital CCTV system with cameras located within the premises to cover all public areas including entrances and exits and the till / bar area and will operate at all times the premises are open for licensable activities.

The CCTV system will record clear images allowing the identification of individuals and the equipment will have accurate and constant date and time generation. All recorded footage must be securely retained for a minimum of 31 days. There will be on site someone that can allow the immediate viewing of CCTV upon request of a Police Officer or an Officer of a Relevant Authority and be able to provide recorded images on removable media (DVD / CD / USB) at that request or at least within 24 hours of that request. This request must be in line with Data Protection legislation (or similar if legislation changes)

All staff involved in the selling of alcohol based products will be trained with regards to the Licensing Act 2003 minimally covering topics of; underage sales and the consequences, Proxy sales, Challenge 25, refusals of service and the completion of the Refusals / Challenge / Incident log. This training will be recorded in

written records and will be provided for inspection upon request from an Officer of a Relevant Authority or Police Officer. Training will be updated a minimum of every six months.

The premises will have a 'Refusals /Challenge / Incident Log' that will record all incidents that occur within the premises during licensable activities in relation to the Licensing Objectives. These logs will include; date, time, nature of incident / refusal / Challenge, what action taken to include detail of any identification provided or Police reference no (if reported) and staff member dealing. This log will be available for inspection on demand of an Officer of a Relevant Authority or a Police Officer

4) The Prevention of public nuisance;

The company will provide notices at the exit of its premises asking customers to leave the area quietly so respecting the neighbours.

5) The protection of Children from Harm;

The Premises Licence Holder will ensure that a Challenge 25 policy will be adhered to by all staff and that only specific identification will be accepted, these being;- A valid photo UK driving licence, a valid National Passport or National ID card. A Government sponsored PASS card.

No children under the age of 16 years will be allowed on the premises without a parent or guardian.

**Brian Whittal**

---

**From:** Charles Power  
**Sent:** 14 February 2020 11:43  
**To:** Brian Whittal  
**Subject:** PI20/00084/MISC3 - 39 High Street PR  
**Attachments:** PI20 00084 MISC 3 Reply.docx

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Dear Brian

Please see our response to your recent enquiry

Yours sincerely

**Charles Power**  
**Development Management Team Leader**  
**Planning & Sustainability**

Wycombe District Council  
Queen Victoria Road  
High Wycombe  
Buckinghamshire  
HP11 1BB

Direct line:01494 421513

Find our latest news at:  
[www.wycombe.gov.uk](http://www.wycombe.gov.uk)

# Memorandum

From: Development Management  
To: Brian Whittal  
Environmental Services

Our Ref: PI20/00084/MICS3  
Your Ref:  
Reply to: Charles Power  
Extn: 3513

Date: 14.02.20

---

## Re: 39 High Street Princes Risborough

Dear Brian

In response to the above, the planning committee granted permission for Change of use from Use Class A2 (financial and professional services) to Use Class A4 (drinking establishments) under planning application 19/07384/FUL on 12/2/20.

The permission was subject to the following conditions

- 1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.  
Reason:  
To comply with the requirements of Section 91 of the Town and Country Planning Act 1990 (As amended).
- 2 The use of the premises hereby approved shall not commence until a covered and secure bin storage area and a general storage area have been constructed in the rear courtyard area in accordance with the submitted plan reference 18/1335 – 21 received 31/1/20,  
  
Reason: To protect the amenity of the neighbouring properties from noise and disturbance.
- 3 The use of the rear courtyard area of shall be restricted as set out in the submitted management plan unless the Local Planning Authority first agrees in writing.  
Reason: to protect the amenity of neighbouring properties.
- 4 The development hereby permitted shall be built in accordance with the details contained in the planning application hereby approved and plan number 18/1335 - 21 ; unless the Local Planning Authority otherwise first agrees in writing.  
Reason:  
In the interest of proper planning and to ensure a satisfactory development of the site.

- 5 The use shall not commence until a scheme for insulating the bin storage building has been submitted to and approved in writing by the Local Planning Authority. Thereafter, the bin storage building shall not be used until the approved scheme has been fully implemented.  
Reason.  
To protect the occupants of nearby residential properties from noise disturbance.
- 6 Notwithstanding the provisions of Article 3 of the Town & Country Planning (General Permitted Development)(England)Order 2015 (as amended), no further plant or machinery shall be erected on the site under or in accordance with Part 8 of Schedule 2 to that Order without planning permission from the Local Planning Authority.  
Reason.  
To enable the Local Planning Authority to consider the likely impact of the new plant or machinery on the amenities of nearby residential properties.

The submitted management plan for the site stated the following:

### **Business Philosophy**

As part of the Council's medium to long term strategic and financial planning, it has been identified that the Council needs to secure significant tangible assets which will provide future security and income generation for the Council in the future. As a key stakeholder in the expansion of the community in Princes Risborough, the Town Council will always aspire to be a responsible landlord.

It was the Council's wish to purchase this property in order to protect the trading mix in the High Street and provide the Town Council with rental income in the future. The property in question is in a key location in the Town Centre.

### **Opening Times**

The Town Council is proposing and has submitted a premises license application for the following opening hours:

Monday	12:00 – 23:00
Tuesday	12:00 – 23:00
Wednesday	12:00 – 23:00
Thursday	12:00 – 00:00
Friday	12:00 – 00:30
Saturday	12:00 – 00:30
Sunday	12:00 – 22:00

### **Restrictions on the emptying of bottles**

To protect our neighbouring properties we are proposing to prohibit the emptying of bottles after 2100hrs. With regards to the rear courtyard area, general public use will be prohibited with the exception of a fire escape route and the covenant regarding the transportation of coal to the Literary Institute.

### **Guest Welfare**

Enhanced toilets will continue to be available on the 1<sup>st</sup> floor, with the introduction of a disabled WC facility located on the ground floor.

### **Safety & Security**

#### **CCTV:**

As per our premises license application, the Town Council or tenants will install a comprehensive CCTV system covering both internal and external areas.

*The Prevention of public nuisance:*

Notices will be placed at the exit of the premises asking customers to leave the area quietly so respecting the neighbours.

*The protection of Children from Harm:*

We will ensure that a Challenge 25 policy will be adhered to by all staff and that only specific identification will be accepted, these being;- A valid photo UK driving licence, a valid National Passport or National ID card. A Government sponsored PASS card. No children under the age of 16 years will be allowed on the premises without a parent or guardian

I can confirm the Local Planning Authority has no further observations to make and no further consent is required from the Planning department in relation to this issue.

Regards

*Charles Power*

Charles Power  
Development Management Team Leader

**From:** idoxsoftware@wycombe.gov.uk  
**Sent:** 31 January 2020 11:42  
**To:** Brian Whittall  
**Subject:** Comments for Licensing Application 20/00173/LAPREN

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 11:42 AM on 31 Jan 2020 from Mrs Christine Clifford.

### **Application Summary**

**Address:** 39 High Street Princes Risborough Buckinghamshire HP27  
OAE  
**Proposal:** Premises Licence  
**Case Officer:** Mr Brian Whittall  
[Click for further information](#)

### **Customer Details**

**Name:** Mrs Christine Clifford  
**Email:** [REDACTED]  
**Address:** [REDACTED]

### **Comments Details**

**Commenter Type:** Neighbour  
**Stance:** Customer objects to the Licensing Application

**Reasons for comment:**

**Comments:** 11:42 AM on 31 Jan 2020 I strongly object to the hours on this licensing application. The hours have changed significantly from the original Design and Access Statement by Andrew Eades of September 2019. Originally the hours included a day of closure on Monday, and Sunday closure by 6pm. Now, it is open every day to 11.30, 12.30 and 1.00am with drinks served, and live music, to times of 11, 12, 12.30 and 10 on Sunday. I live to the rear of this property and it is obvious that myself and my neighbour will not get any peace or respite from constant noise and music every night of the week. The estate is predominantly elderly people, and this seems totally out of place for the area. If you refer to the report by Matthew Jackson, my property actually borders these premises, only 6m away from all this noise and disruption, with people probably outside smoking, up against the fence. Please consider reducing the hours and returning to the original idea of one day a week closure and Sunday to 6pm.

Yours sincerely

# APPENDIX E

**Andrews East**  
Chartered Surveyor  
Building Surveying • Quantity Surveying • A  
20 Cornmarket, Thame, Oxon  
Telephone: 01844 261222 Fax  
Web: www.andrews-ee

Client: PRINCES RISBOROUGH TOWN COUNCIL

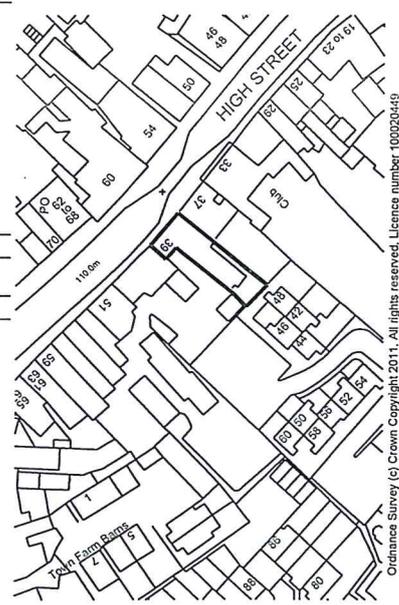
Job Title: Former NatWest Bank I  
39 High Street, Princes Risborough, Buckinghamshire, HP

Drawing Title: PLANNING - CHANGE Existing Plans, Elevation & Location Plan

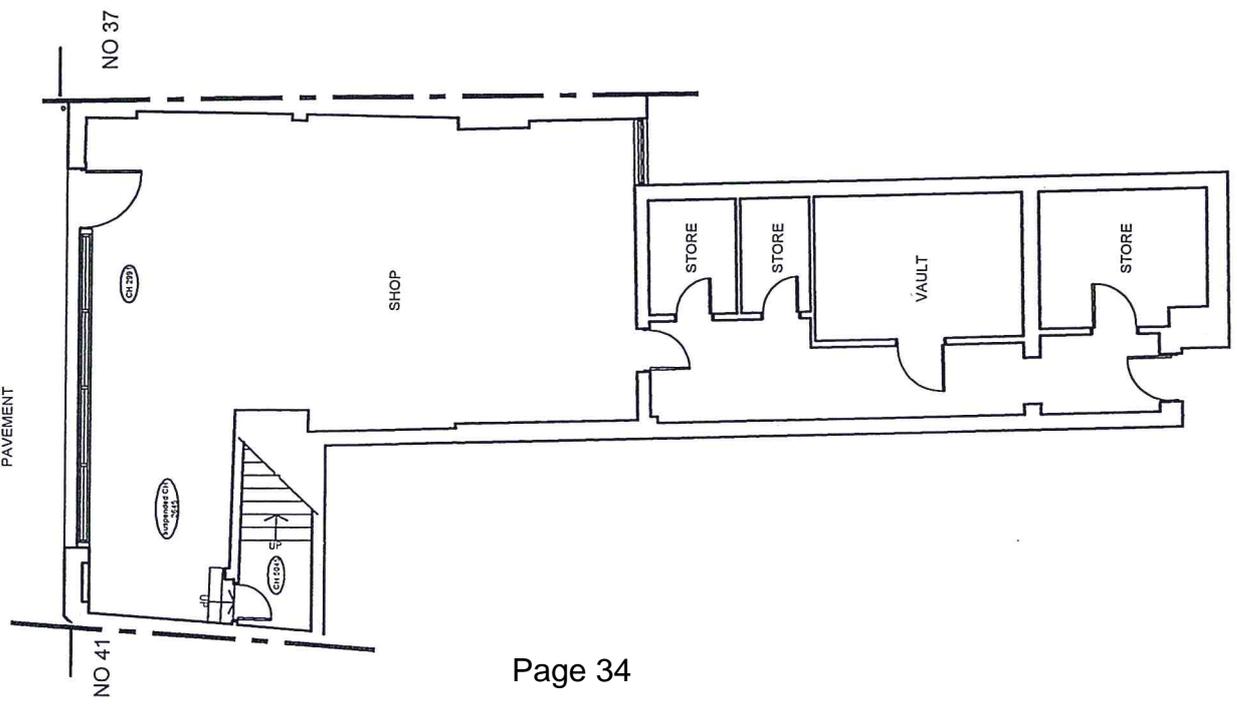
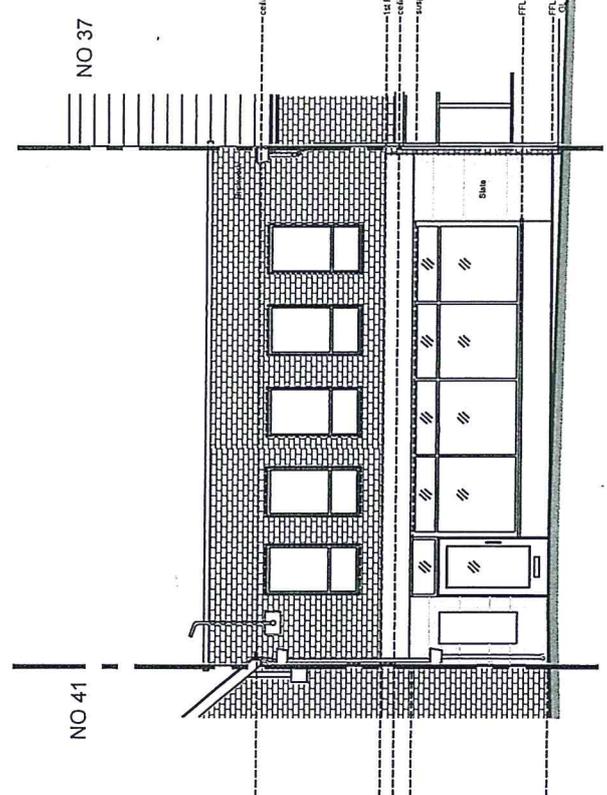
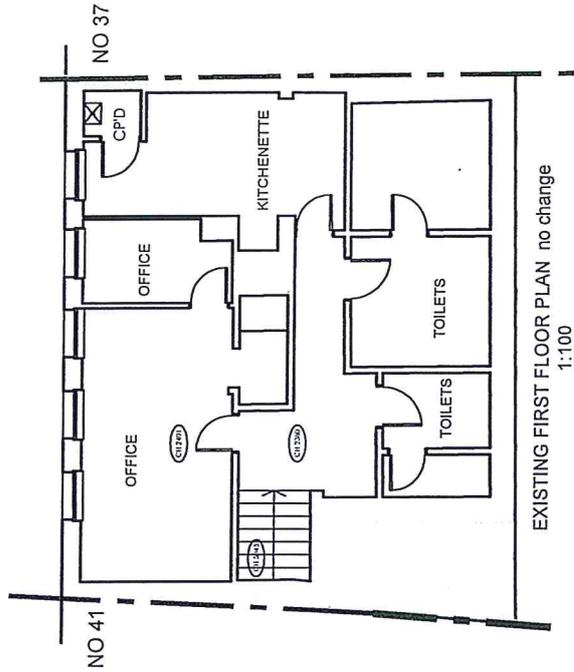
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Date: 27/09/2019  
Drawn by: 18/1335  
Checked by: 020

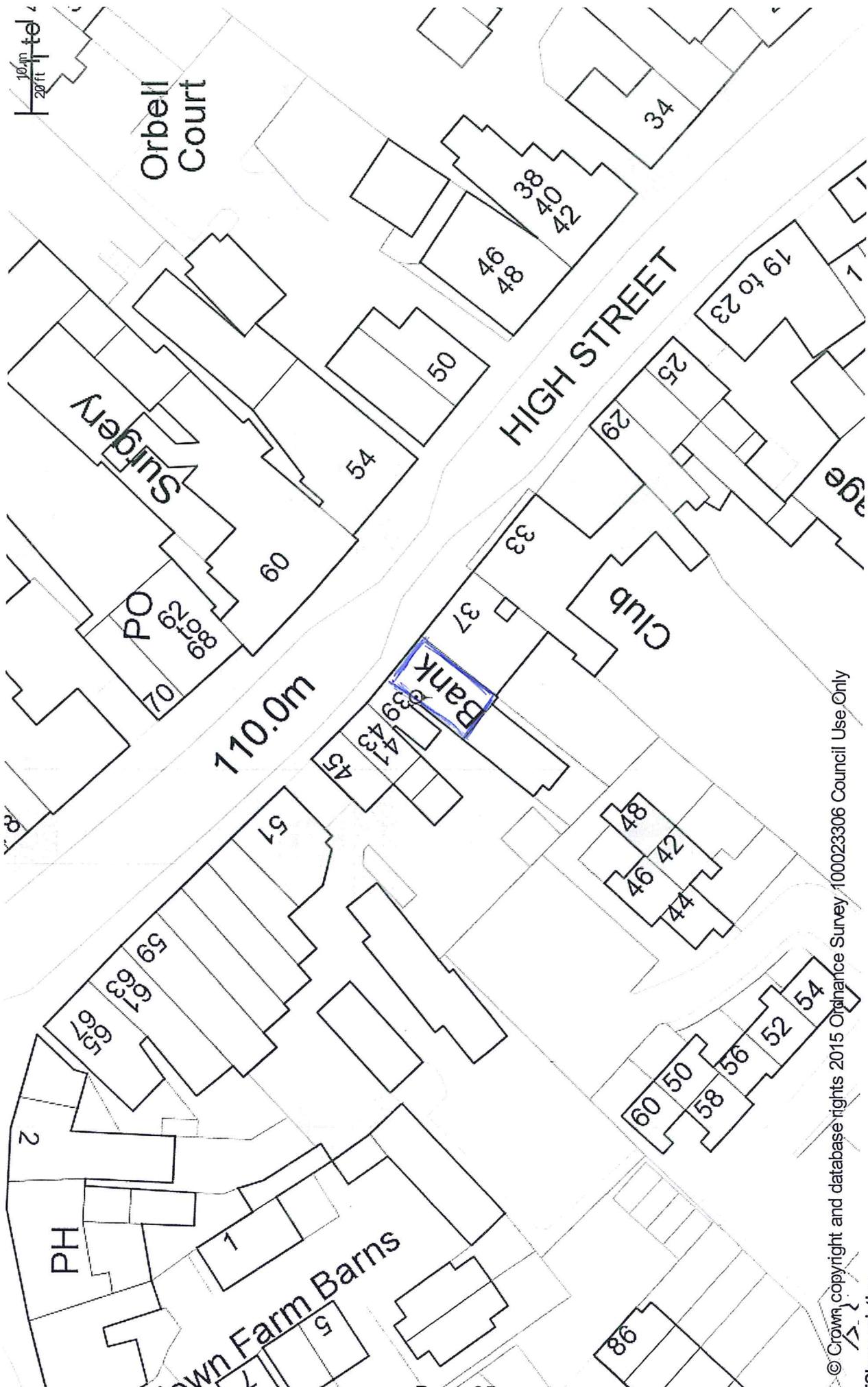
AMOH

## SITE LOCATION PLAN 1:1250 @ A3



Environmental Health  
22 JAN 2020  
20/00173 / LARREN  
Passed to: .....





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